

To: AmeriHealth Caritas Next Providers

Date: April 20, 2022

Subject: Exciting News for Providers! The Provider Data Information Form (PDIF) will be Available Soon!

A **NEW Provider Data Information Form** feature will soon be available in the secure provider portal, NaviNet, which will allow you to review your provider directory data we have on file, attest to the accuracy of the information, and make any necessary changes.

You are going to be required to review current provider directory data as it is listed in the directory and submit updates or corrections once the PDIF link is posted on NaviNet. The request for validation will occur every 90 days. You will be sent a reminder prior to the due date to remind you to attest to the accuracy of the provider data.

There are many advantages of managing an electronic Provider Data Information Form and we have highlighted a few of those below:

- It promotes more accurate data our provider directories for their patients and potential patients.
- This is aligned with the No Surprises Act proposed rules to validate provider data every 90 days

Please note: You will be given 30 days to attest to the accuracy of Information or submit any changes. Failure to respond in the specified time frame may result in the removal from our provider directory until you validate your data. The validation process is ONLY utilized for AmeriHealth Caritas Next, this process is excluded from our Medicaid market.

- Log on to NaviNet.
- Select appropriate Health Plan (AmeriHealth Caritas Next)
- Click the **Provider Data Information Form** (PDIF) link.
- On the **Provider Selection** screen, click the **“Please Select a Provider”** menu and select a **Provider, and hit “Submit”**.
- You will be taken to the **“Provider Self Service”** screen; in the bottom right portion of the page, click the box entitled **“Proceed to Provider Updates”**.
- Click the box entitled **“PDIF Update”**



- Click the **Location Selection**
- Click the box for the provider(s) for whom you want to attest and/or make changes and click the “Next” box in the bottom right portion of the page
- Review and make changes to the practitioner summaries, if applicable
- Provide **Required Documentation**, if applicable.
- **Attest** and click the “Next” box in the bottom right portion of the page

Provider directory data changes will be reflected within the online provider directory within 14 business days. If the change is not reflected in 14 business days, please contact your Provider Network Management account executive.

For additional guidance on this new feature, please call AmeriHealth Caritas Next Provider Services department at 1-855-266-0219.